

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**

Wednesday, June 17, 2015

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order
- II) Roll call
- III) Public Comments
- IV) Communications
- V) Groton Public Library Circle of Friends
- VI) Approval of minutes of the May 20, 2015 meeting
- VII) Review of May statistics
- VIII) Director's Report
 - A) **Looking Forward, Giving Back**
 - i) The *Looking Forward, Giving Back* fundraising kicked off on Friday, May 15, with "Hurricane of 1938." 200 people attended the event.
 - ii) A \$150,000 grant application has been prepared for the Neighborhood Assistance Act program at the suggestion of Thames Valley Communications. The two new roof-top heat pump units, split air conditioning systems and related controls are projected to cost \$195,000. This program provides funding (up to \$150,000) for municipal and tax exempt organization for energy efficiency projects from participating businesses as part of a tax credit program.
 - iii) Public Works picked up the book cases, lateral files and chairs that were obtained from Pfizer for the Local History Room and Computer Lab renovations. It will be in storage until needed. Additional furniture will be required.
 - iv) The Director attended the Mystic Lions' Club meeting on May 21 and accepted a \$1,000 check from the organization.
 - B) **Personnel**
 - i) Abigail Woodward and Shane O'Connell started their new positions on June 1. Abbye works as a Library Assistant at the Circulation Desk and Shane is the Municipal Video Technician for GMTV.
 - C) **Interlibrary Loan Information**
 - i) The Connecticut State Library announced that the reQuest database will shut down on June 30 for at least two months while a new statewide database is brought online. We are

working on a plan to continue to offer some level of interlibrary loan service during the period while reQuest is unavailable.

D) State Library Budget

- i) The State Legislature approved a revised budget that restored partial funding to many of the library programs that were cut in the Governor's proposed budget. In the approved biennial budget, Connecticard payments were reduced from \$950,000 to \$900,000; CEN (CT Education Network) which supplies the Library's free internet connection was cut by \$350,000. There has been no announcement of how the cuts will be applied.

E) Building Updates

- i) The 10 security cameras installed throughout the public areas of the building are in operation but we are waiting for the vendor to return to provide some training on their use. A policy will be presented to the Board when we obtain a few final pieces of necessary information from the vendor.
- ii) The Fire Marshal's annual building inspection took place on June 10. He found several emergency lights in need of new batteries.

IX) New Business

- A) Joint Library Board Meeting with Mystic & Noank and Bill Memorial libraries
- B) Review of Library Policy Manual

X) Old Business

- A) Library statistics

XI) Adjournment